

**CATHOLIC CHARITIES OF TENNESSEE, INC.  
POSITION ANNOUNCEMENT**

**Adoption Support and Preservation Coordinator/Counselor - West TN**

Catholic Charities of Tennessee, Inc. is recruiting for a full time Program Coordinator/ Counselor in the Adoption Support and Preservation (ASAP) program. The position will be based in or around Madison County and cover several surrounding counties in southwest and northwest TN. The ability to work a flexible schedule with late afternoon and evening hours to meet client's needs is essential.

This program provides in home therapy and support services to families that have adopted children or are in the process of adopting children from the TN Department of Children's Services. The primary function of this position will be regional supervision of clinical services provided by Family Preservation Counselors (FPC) in west TN and provide strategic program coordination and development. The Coordinator will also maintain a small caseload of in-home individual and family counseling, co-lead adoptive family support groups, lead parent trainings and network/advocate with community providers.

Education/Experience:

- Masters Degree in Social Work or related field
- 5+ years of experience in trauma informed services to children and families

Other Skills or Requirements:

- Good computer skills, including working knowledge of Microsoft Office software and ability to learn additional skills as necessary
- Valid driver's license and reliable transportation
- Clean criminal background screening
- Organizational skills
- Ability to maintain confidential information
- Flexible work hours- primary schedule in late afternoon and evening
- Ability to work effectively and cooperatively with co-workers and with the public
- Knowledge and experience in the areas of attachment and trauma related issues
- Willingness to learn trauma informed and attachment based therapeutic treatments

Competitive salary based upon qualifications and experience with excellent benefits package. Please email resume to Jan Clifton at [yclifton@cctenn.org](mailto:yclifton@cctenn.org)

POSTING DATE: January 11, 2017  
DATE AVAILABLE: Immediately

**Catholic Charities of Tennessee, Inc. is an equal opportunity employer. All applicants with disabilities will not be discriminated against because of their disability. EEO/VEVRAA prohibits discrimination of protected veterans under Section 503.**