

**SAINT HENRY SCHOOL  
POSITION ANNOUNCEMENT**

**Assistant Principal**

Saint Henry School, a vibrant K-8 school of approximately 640 students, located at 6401 Harding Pike in Nashville, is seeking candidates for the position of Assistant Principal. This position is full-time, Monday through Friday, from 7:30a.m. to 4:00p.m. during the school year and as needed during the summer months.

Primary functions of this position are to work with the Principal to provide leadership to the school community; supervise teachers; and provide administrative leadership for programs.

**Education/Experience:**

- Master's Degree in Education
- Prefer candidates with Master's in Educational Leadership or Administration
- At least five (5) years of experience in the field of education
- Ideal candidate has ten (10) years of experience in educational administration
- Some supervisory experience

**Other Skills or Requirements:**

- Roman Catholic in good standing
- Good interpersonal, written, and oral communication skills
- Must support teachings of the Catholic Church
- Willingness to submit to and satisfactorily complete a criminal background screening and complete diocesan Safe Environment training.

Competitive salary based upon teacher salary scale with additional administrative pay. Excellent benefits package! Please email resume to Sister Maria Christi, O.P. at [info@sthenryschool.org](mailto:info@sthenryschool.org)

POSTING DATE: 2/21/17

DATE AVAILABLE: 2017-18 school year