

**ST. FRANCES CABRINI CHURCH
POSITION ANNOUNCEMENT**

Youth Minister

St. Frances Cabrini Church, a parish community of 540 families located at 300 South Tarver Avenue in Lebanon, TN, is seeking a Youth Minister. This position is part-time, 18 hours/week, with a work schedule as follows: Sundays from 9:00am until 1:00pm and 4:00pm until 7:00pm with occasional Saturday evenings from 6:00pm until 7:00pm. The other hours are somewhat flexible in that when there are special activities and trips, the hours will change. Weekly planning time as follows: selecting resources and materials (3 to 5 hours), communicating with students and parents (2 hours), meetings and correspondence with DRE, Team, Parish staff, and Diocesan CYO office (2 to 3 hours).

Primary functions of this position are to assist the Director of Religious Education (DRE) in creating an environment where parish youth (7th through 12th grades) may grow spiritually; further develop their knowledge of the Roman Catholic faith; identify opportunities to help others in the community and be of service in the Church; and grow in their respect and love for the Church. The Youth Minister supports the DRE in the development, coordination, supervision, and execution of parish programs (outside of formal religious education classes) that are designed to engage and educate the youth of the parish, leading the youth into a deeper life of discipleship. Provides administrative, educational, and supervisory oversight of all functions relative to the planning and implementation of youth ministry within the parish and oversees all youth ministry program activities.

Qualifications:

- Bachelor's Degree in a related field helpful but not required
- Minimum of one (1) year of experience in ministry, preferably youth ministry

Other Skills or Requirements:

- Active member of a Roman Catholic parish faith community
- Successful completion of parish Safe Environment program
- Proficiency with computers and in working with Microsoft Word and Excel
- Desire to communicate the faith and work with young people

Competitive salary based upon qualifications. Email resume to: Jan Trahan, DRE at dre@sfctn.org or fax to 615-444-3704.

POSTING DATE: July 13, 2017

DATE AVAILABLE: September 1, 2017