

**CATHOLIC CHARITIES OF TENNESSEE, INC.
POSITION ANNOUNCEMENT**

Maternal Infant Health Outreach Worker (MIHOW)

Catholic Charities is seeking candidates for the position of a Maternal Infant Health Outreach Worker in Clarksville, TN. This position is part-time, 18.75 hours a week, and is based in the Catholic Charities office located at 1905 Madison Street, Clarksville, TN. 37043. Office hours are Monday from 8:15am until 12 noon; Tuesday from 9:00am until 3:00pm; Wednesday from 9:00am until 3:00pm; Thursday from 9:00 until 3:00pm. Some early evening hours may be required.

Primary functions are to work with economically disadvantaged **Hispanic** pregnant women, mothers, and young children 0 to 3 years of age and to provide mother-to-mother education, support, and information. Through monthly home visits and parenting groups, the outreach worker:

- Listens attentively to parents concerns
- Teaches them about nutrition, health and child development,
- Models good health habits and positive parenting skills,
- Recruits and enrolls families in need
- Serves as good role model for healthy lifestyles and positive parenting skills
- Gathers and documents information on each family
- Advocates on behalf of the family and
- Builds relationships and links families with medical, social service, and other community organizations

Education/Experience:

- High School diploma or equivalent
- A mother with a non-violent, positive parenting experience

Other Skills or Requirements:

- Ability to relate to and work with emotionally upset individuals.
- **Must be fluently bi-lingual, oral and written, in Spanish and English.**
- Effective interpersonal skills.
- Must have a valid driver's license, access to a vehicle and insurance
- Good judgment, courtesy and tact in dealing with the public and agency staff.
- Ability to engage with clients.
- Good verbal and written communication skills.
- Ability to plan and organize and work well under pressure and/or meeting deadlines.
- Ability to handle confidential information with extreme professionalism.
- Ability to work well as a team and independently with minimal direction.
- Successful completion of required criminal background screening.
- Must be client centered
- Must have a strong work ethic
- Must be passionate about her work
- Must be a team player
- Must be resilient
- Must strive for continuous learning/self-improvement

Competitive pay. Position is not eligible for benefits. Please email resume to Vickie Lawson at vlawson@cctenn.org.

POSTING DATE: February 8, 2018
DATE AVAILABLE: As soon as possible

Catholic Charities of Tennessee, Inc. is an equal opportunity employer. All applicants with disabilities will not be discriminated against because of their disability. EEO/VEVRAA prohibits discrimination of protected veterans under Section 503.