

Diocese of Nashville

<https://dioceseofnashville.com/job/caregiver/>

Caregiver

Description

The Caregiver serves a supportive role, acting as an advocate for the resident/family/caregiver. The position of Caregiver provides personal care, delivery of medication in accordance with the hospice plan of care along with emotional care for the resident and their circle. This is done while following all organizational and program policies and procedures and maintaining the values of Catholic Social Teachings.

As a representative of Heart of Mary House (HOMH), it is expected that both professional and social behavior be aligned with the ethical and moral standards of the Catholic Church.

Key Responsibilities

- Pray daily for the needs of the poor, residents, families, staff and volunteers.
- Provide quality end-of-life (EOL) care and support to the resident/family/caregiver as directed by the HOMH in compliance with the hospice agency's plan of care, the resident's preferences, and the policies of HOMH. Help the resident/family/caregivers gain the knowledge they need in preparation for the resident's worsening condition and eventual death.
- Provide routine personal care as requested by resident/family/caregiver in accordance with the mission of HOMH and the hospice plan of care. Responsible for meeting resident needs requires frequent bending, stooping, lifting, pulling and pushing to assist residents with activities of daily living. Such activities include repositioning in bed, turning, transferring to chair or commode, assisting in ambulation with or without an additional person or assistive device, providing incontinence, elimination, and hygiene care, assistance with feeding and/or drinking and medication administration, to consistently work towards assuring the residents' comfort.
- Admission criteria allows residents to weigh up to 200lbs. Most residents are confined to their beds and are unable to assist Caregivers when they are repositioned, have brief or linen changes, or moved in any way. Caregivers will have assistance of volunteers or hospice staff, but must be able to effectively assist with moving/transferring residents frequently, using good body mechanics and techniques without lift devices
- Act as a liaison to the hospice agency and advocate for the hospice patients admitted to HOMH; implementing the plan of care as prescribed by the hospice agency: evaluating the resident throughout the shift and addressing any needs in a timely manner. Work collaboratively with hospice physicians, nurses, social worker, chaplains and other professionals to provide the highest quality EOL care to residents.
- Anticipate the residents' needs including pain and symptom management, as well as psychosocial and spiritual concerns, while reporting any variances or needs to the hospice agency
- Administer and account for all narcotic medications.
- Complete accurate and timely documentation according to the policies of HOMH
- Provide knowledge and guidance for the volunteers as directed by HOMH administration
- Maintains cleanliness and organization of household. This includes tasks of frequent disinfection, cleaning, dusting, moving furniture, laundering,

Hiring organization

Heart of Mary House

Job Location

Nashville, TN

Date posted

December 4, 2025

Valid through

06.03.2026

Please send your resume and cover letter to Kimderrick@heartofmaryhouse.net

washing and drying, meal preparation and storage, disposal of waste and recycling, and printing and copying of needed documents

- Notify the Executive Director or On-Call Administration of all resident concerns, household issues, or changes in staffing assignments
- Perform other relevant duties as requested/ required

Key Skills and Attributes

- Strong commitment to mission of Heart of Mary House
- Willingness to learn how to articulate Catholic teaching with a commitment to its application in the job function
- Able to cope with family emotional stress
- Is flexible and cooperative in fulfilling role obligations, taking personal responsibility for role within organization and its affect on success of the program. Expected to consistently provide input, feedback, and innovative ideas to continually improve practices
- Ability to initiate and collaborate work activities alongside team members; frequently adjusting priorities, with excellent observation and communication skills
- Possesses and maintains good physical stamina and mental health. While performing the duties of this job, the employee is regularly required to sit, stand, walk, lift, push, pull, stoop, kneel, reach high areas, and/or crouch
- Will be exposed to blood, body tissues and fluids, airborne contaminants, as well as other hazardous waste materials

About us

Heart of Mary House provides a home and loving, dignified care, to those in need through compassionate end-of-life care, when dying at home is not an option.

The Caregiver serves a supportive role, acting as an advocate for the resident/family/caregiver. The position of Caregiver provides personal care, delivery of medication in accordance with the hospice plan of care, along with emotional and spiritual care for the resident and their circle. This is done while following all organizational and program policies and procedures and maintaining the values of Catholic Social Teachings.

No licensing or certification necessary. On the job training provided.

Reports to: Executive Director

To Apply

Please send your resume and cover letter to Kinderrick@heartofmaryhouse.net