

Diocese of Nashville

<https://dioceseofnashville.com/job/director-of-college-counseling/>

Director of College Counseling

Description

St. Cecilia Academy is seeking a full-time Director of College Counseling

Specific requirements include:

- Bachelor's degree, a minimum of 3-5 years of college admissions and/or college counseling experience are required; a master's degree is preferred
- Broad knowledge of colleges and universities
- Commitment to guiding students with a wide variety of academic and extracurricular interests and abilities
- Excellent planning, prioritization, and organizational skills
- Strong public speaking, written communication, and listening skills
- Prior experience in reading and editing college admissions essays

Start Date: January 1st, 2027

Founded in 1860 by the Dominican Sisters, St. Cecilia Academy is the oldest continually running school in the Nashville area. As the only private all-girls Catholic high school in the city, the legacy of St. Cecilia Academy is rooted in a vibrant Christ-centered environment marked by academic rigor and a nurturing community spirit. www.stcecilia.edu

How to Apply

Send cover letter with resume to Ms. Annie Ligowski at searchcommittee@stcecilia.edu.

Hiring organization

St. Cecilia Academy

Job Location

Nashville, TN

Date posted

October 9, 2026

Valid through

09.01.2027

Please submit your application [in Paylocity here](#)