

# Diocese of Nashville

<https://dioceseofnashville.com/job/director-of-religious-education-and-youth-ministry/>

## Director of Religious Education and Youth Ministry

### Description

Saint Joseph Church is seeking a full-time dynamic Director of Religious Education & Youth Ministry to lead and grow our parish youth faith formation programs. This role will develop

and oversee religious education for the parish while building a thriving youth ministry that fosters lifelong discipleship.

The ideal candidate has a heart for sharing the Gospel, enjoys working with people of all ages, and thrives in a collaborative parish community.

### Key Responsibilities

#### Religious Education (K-8)

- Plan and manage parish Religious Education programs in collaboration with pastor and principal.
- Coordinate sacramental preparation (First Reconciliation, First Communion, Confirmation).
- Recruit, train, and support catechists.
- Update sacramental records.
- Organize retreats, Vacation Bible School, and special events.

#### Youth Ministry (Middle School, High School, Young Adults)

- Plan retreats, mission trips, and faith-building activities.
- Coordinate participation in Diocesan events.
- Develop engaging opportunities for spiritual growth, service, and community.
- Plan fundraising events to support youth activities.

### Community Engagement

- Collaborate with parish and school groups for events and community-building.
- Manage communication through MyParish App, email, and social media.
- Participate in planning parish missions, pilgrimages, and speaker events to integrate youth into parish events.
- Maintain records, reports, and ongoing professional development.

### Qualifications

- Bachelor's degree in Theology, Religious Education, or related field.
- Minimum 1 year of parish youth ministry experience.
- Possess or be willing to attain Youth Ministry Certification.
- Strong leadership, organizational, and communication skills.
- Active Catholic who models a joyful and faithful witness.
- Proficient in Microsoft Office and basic digital communication tools.
- Completion of Diocesan Safe Environment training.

Salary: Commensurate with experience.

### Hiring organization

St. Joseph Church

### Job Location

Madison, TN

### Date posted

May 15, 2025

### Valid through

23.08.2025

To Apply: Send your resume, cover letter and 3 references to [shelbylogsdon@stjosephnashville.org](mailto:shelbylogsdon@stjosephnashville.org)

Benefits: Diocesan insurance, PTO (10 days/year, increases with tenure).  
Occasional evenings, weekends, and travel are required.  
Physical ability to participate in youth activities and lift up to 20 lbs.

To Apply: Send your resume, cover letter and 3 references to  
[shelbylogsdon@stjosephnashville.org](mailto:shelbylogsdon@stjosephnashville.org)