

Diocese of Nashville

<https://dioceseofnashville.com/job/kindergarten/>

Kindergarten Teacher

Description

The role of the Kindergarten Teacher is to help nurture a Catholic, loving and safe environment in the classroom and lead academic and social activities, ensuring compliance with program requirements and fostering individual growth.

Essential Functions

- Ensure the Catholic faith is at the forefront of all teachings.
- Implement lesson plans according to weekly/monthly themes, curriculum and Diocesan guidelines.
- Instruct children in assigned subjects and adjust instructional level to meet individual student needs.
- Contribute to the nurturing and advancement of the physical, mental, and spiritual well-being of the students.
- Create a vibrant, happy, safe classroom in which students can excel.
- Work together with parents to assist them in their role as primary educators of their children.
- Consistently communicate with and/or meet with parents regarding student progress in school.
- Make appropriate reports to the principal and parents concerning the educational growth and development of students.
- Utilize school-wide tracking and tech systems to collect, enter, and analyze students' academic and behavioral data daily.
- Effectively use technology to enhance student learning.
- Attends required development/training courses as laid out by the Department of Education. Lead teachers and educational assistants are required to complete 30 hours of professional development annually.
- Respond to emergency situations for the purpose of resolving immediate safety concerns and/or directing to appropriate personnel for resolution.

School-Based Duties and Faculty Engagement

- Enforce, uphold, and exhibit school's values, student management policies, and culture systems.
- Participate in school events that occur outside of normal school hours, such as parent-teacher conferences, field trips, SSP meetings and open-house.
- Engage in ongoing Professional Development.

Hiring organization

St. Matthew Catholic School

Job Location

Franklin, TN

Date posted

June 10, 2026

Valid through

04.09.2026

Interested candidates [should submit a resume and application on Paylocity \[CLICK Here\]](#).

- Attend weekly faculty/staff meetings after school on Wednesdays from 3:00-4:00 p.m.
- Collaborate with grade level teams and specialists.
- Participate in curriculum planning meetings and professional development.

Requirements

- Ability to lift up to 30lbs.
- Physical demands such as carrying, pushing/pulling, stooping, kneeling, crouching, sitting, walking, climbing and fine finger dexterity.
- Must have a Bachelor's degree in Elementary Education or related field.
- Teaching certification/licensure
- Must have authorization to work in the United States without requiring employer sponsorship.

To Apply

Interested candidates [should submit a resume and application on Paylocity \[CLICK Here\]](#).