

# Diocese of Nashville

<https://dioceseofnashville.com/job/third-grade-teacher/>

## Third Grade Teacher

### Description

Purpose: To lead a self-contained classroom and work collaboratively with colleagues to ensure that the fundamental skills of reading, writing, mathematics, religion, science, and social studies are presented in a thoughtful sequence and practiced in engaging contexts in alignment with the school's mission.

### Responsibilities

- Differentiate instruction to meet the needs of various learning styles and needs of students at appropriately challenging levels
- Maintain a safe learning environment for students in your care following all safety precautions and instructions
- Coordinate with the Student Support Team to meet the needs of students who require extra support
- Collaborate and cooperate with other teachers at the assigned grade level for planning purposes
- Communicate with parents through email, phone calls, progress reports, and conferences in a professional, positive, and timely manner
- Participate in grade-level, division, committee, and all-school meetings
- Participate in professional growth opportunities, set goals for improvement, and engage in teaching that is innovative and dynamic
- Build rapport with students and parents that is positive and caring
- Support the mission of Saint Matthew School
- Perform other duties as determined by the Administration

### Requirements

#### Qualifications and Experience

- Bachelor's Degree in Elementary Education, Master's degree preferred
- Valid TN Teaching License with Elementary Education endorsement
- Strong Classroom Management Skills
- Preferred 3 years teaching in an elementary grade classroom.

#### Skills and Abilities

- Provide instruction in literacy, mathematics, religion, science, and social studies based on implemented curriculum
- Work well with others, think creatively and flexibly, and incorporate best practices into a growth-oriented teaching style
- Work collaboratively with all faculty and staff members
- Differentiate curriculum to meet a range of learning profiles, so each child has the opportunity to do work that is appropriately challenging
- Communicate thoroughly, accurately, and concisely, both verbally and in writing
- Maintain a positive and professional demeanor
- Demonstrate integrity and confidentiality

#### Physical Requirements

### Hiring organization

St. Matthew School

### Job Location

Franklin, TN

### Date posted

May 30, 2025

### Valid through

31.07.2025

Interested candidates should submit a cover letter, resume, and application at [CHURCH OF ST MATTHEW – 3rd Grade Teacher](#)

- Maintain an active presence in the classroom, moving about to work with students individually and in small groups
- Accompany students and provide active supervision during their daily activities. This includes moving to and from special classes, lunch, and daily recess, among other locations both on and off campus
- Be able to respond and ensure a safe environment for students in your care in the event of an accident, safety drill, lock down, or any other emergency

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