

Diocese of Nashville

<https://dioceseofnashville.com/job/learning-spec/>

Learning Specialist

Description

Job Type

- Part-time

Description

- Position: Learning Specialist
- Type: Part-Time 20 hours/week when school is in session
- Schedule: 4 hours/day 5 days a week

The Learning Specialist provides essential academic support to our Kindergarten through 8th Grade students and their families so that students with learning challenges can flourish academically, socially, emotionally, and spiritually. Support from the Learning Specialist facilitates and encourages student self-advocacy, skill development, and the achievement of personal and academic goals. The Learning Specialist works in a highly collaborative environment and partners with students, parents, teachers, administration, and outside providers to effectively support students, understand individual needs, and facilitate student success.

Requirements

Essential Duties and Responsibilities

- Recognize and support the unique Catholic, Dominican Mission of Saint Rose of Lima Catholic School
- Give a witness as a Catholic/Christian in both professional and personal life, especially in areas of religious practice and morality.
- Engage in professional learning, including co-planning, department meetings, grade level meetings and other learning work
- Build strong, lasting relationships with students, inspiring them to hold themselves to a high standard of academics and character
- Direct Student Support
 - Provide one-on-one and small-group support/instruction to students based on documented learning needs and/or growth goals
 - Identify and develop student skills and resources to maximize student success
 - Support students with learning differences by providing intervention and remediation in areas such as learning strategies, organization, study skills, and overcoming academic and personal challenges
 - Make appropriate referrals for students and families to tutoring and other professional service providers
 - Proctor assessments as needed
 - Plan and implement enrichment opportunities based on growth goals

Additional/Administrative Responsibilities

- Partner with teachers to identify effective strategies that meet the needs of students, assist with implementation of appropriate classroom and testing accommodations, and provide resources, assistance, advice, and training to

Hiring organization

Saint Rose of Lima

Job Location

Murfreesboro, TN

Date posted

June 9, 2026

Valid through

04.09.2026

Interested candidates [should submit a resume and application on Paylocity \[CLICK Here\]](#).

help faculty meet the diverse needs of learners

- Assist in the analysis of data to support student growth goals and school community outcomes
- Review supporting documentation for student support plans including any teacher evaluation forms and psycho-educational evaluations.
- Create, share, and maintain accommodation plans based on psycho-educational evaluation documentation and students' specific learning needs
- Attend parent meetings and/or parent-teacher conferences as needed to share student performance data, discuss student progress, determine next steps regarding individual learning plans, and develop and/or maintain support
- Remain current with accepted and appropriate instructional theory, practice and research

An ideal candidate would possess the following qualifications

- Bachelor's degree in special education or related field. Master's degree preferred.
- At least three years of experience as a learning specialist or in a related role.
- Knowledge of strategies for ELL students.
- A strong knowledge base in the area of learning differences, especially dyslexia, dysgraphia, dyscalculia, AD/HD and Executive Functioning issues.
- Strength in Math instruction
- Familiarity with legal responsibilities of non-public schools related to accommodations.
- Ability and desire to collaborate with faculty, staff, administrators, and parents.
- Strong organizational skills and attention to detail.

Salary Description

80% of Rutherford County Teacher Payscale

To Apply

Interested candidates [should submit a resume and application on Paylocity \[CLICK Here\]](#).