

Diocese of Nashville

<https://dioceseofnashville.com/job/coordinator-of-youth/>

Coordinator of Youth Ministry (Full Time)

Description

Full Time (Includes evenings and some weekends)

Age groups: Middle School (Grades 6th-8th) and High School (Grades 9th-12th)

Report to: Pastor

Collaborates Closely With: Parish Director of Religious Education (DRE)

St. Therese of Lisieux Catholic Church seeks a dynamic, faith filled, and organized full time coordinator of youth ministry. The ideal candidate will help our current ministry thrive, fostering a vibrant missionary, disciple culture for middle and high school youth. Nourishing a deepening of their faith through prayer, sacraments, and scripture. Given our diverse parish community, bilingual proficiency (English and Spanish) is highly preferred to effectively engage families.

1. Program Development & Spiritual Leadership

- Design and execute: Create weekly engaging youth group nights, retreats, spiritual formation for grades 6-12, and annual parish wide events.
- Community Outreach: collaborate ministry opportunities with local community.
- Sacrament Support: Collaborating with Parish DRE
- Liturgical Support: Encouraging youth participation in parish life including youth choir, lectoring, and altar serving.
- Diverse Outreach: Tailor ministry to be welcoming to our multi-cultural youth.

2. Collaboration & Administration

- DRE Partnership: Meeting weekly with the DRE to align youth ministry with the overall Catechetical vision.
- Calendar Sync: Coordinating schedules through our parish office not to conflict with but assist in parish wide events.
- Diocesan Alignment: Attend Diocese of Knoxville youth meetings, training sessions, and conferences.
- Budgeting: Manage youth ministry budget, fundraising efforts, fee collections for trips or retreats.

3. Volunteer & Leadership Cultivation

- Core Team: Recruit, screen, train, and mentor adult volunteers (Core Team) from both cultural communities.
- Compliance: Ensure all volunteers complete the Diocese of Knoxville Safe Environment Training Requirements.

Hiring organization

St. Therese of Lisieux Catholic Church

Job Location

Cleveland, TN

Date posted

August 4, 2026

Valid through

30.11.2026

Please submit a resume and cover letter to Fr. Michael Nolan at frnolan@yahoo.com

- Youth Leadership: Develop peer-led youth leadership to empower high school students.

4. Communication & Family Outreach

- Bilingual Communication: Provide all promotional materials, social media updates, and parent letters in both English and Spanish.
- Parent Partnership: Host parent meetings and provide resources to help parents form faith at home.
- Digital Presence: Maintain safe, professional, and compliant digital communication channels with youth and parents.

Qualifications and Requirements

- Faith Practice: Practicing Catholic in good standing. Demonstrating a deep love for Christ and the Church.
- Education: Bachelors Degree in Theology, Religious Studies, Youth Ministry, or a related field (or equivalent parish experience).
- Language: Bilingual proficiency highly preferred
- Experience: 2+ years of experience leading youth ministry or working with adolescents in a parish setting.
- Interpersonal Skills: Exceptional communication, conflict resolution, and collaborative skills.
- Compliance: Must pass a criminal background check and complete Diocesan Safe Environment Training before hiring.

How to Apply

Please submit a resume and cover letter to Fr. Michael Nolan at frnolan@yahoo.com