

Diocese of Nashville

<https://dioceseofnashville.com/job/elementary-principal/>

Elementary Principal

Description

Saint John Vianney, founded in 2003, in Gallatin, Tennessee is seeking a dynamic and visionary Principal effective in the 2026-2027 school year. The Principal will lead the school's mission to model God's love and the Catholic Faith for the life of the world, fostering a strong Catholic identity while delivering an academically rigorous and holistic education for students from Pre-K through 8th grade. All students attend Mass twice a week. The Holy Sacrifice of the Mass is an integral and essential part of our school day. Gallatin, TN is one of the fastest growing cities in Middle Tennessee.

Mission

Believing that each child is a gift from God to be cherished, guided, and protected, the mission of Saint John Vianney Catholic School is to assist families and the church in their responsibility of forming educated Christians who lovingly serve God in this life, so as to be united with Him forever in the next.

Philosophy

We, the administration, faculty, and staff of St. John Vianney Catholic School, believe students, in a rapidly changing and modern society, must be formed in a faith community, involving the home, school, and parish. Only in this holistic and unified way can the whole child be educated ***spiritually, intellectually, physically, socially, emotionally, rationally, morally, and culturally***. We partner with all families who desire a Christ-centered education in the Catholic tradition.

Key Responsibilities

- **Spiritual Leadership:** Be a practicing Catholic, serious about your Faith, setting an example of faith through daily actions and leadership.
- **Academic Leadership:** Ensure a high standard of academic rigor, aligned with Diocesan directives and the needs of the student body. Collaborate with administration, faculty, and staff to develop a dynamic and engaging curriculum that highlights a truly holistic education.
- **Community Engagement:** Build and nurture relationships with students, faculty, parents, the Diocese, and local parishes. Act as the face of the school, promoting its mission and recruiting within the broader community.
- **Enrollment and Fundraising:** Lead efforts to grow the school's enrollment through strategic initiatives and oversee fundraising activities.
- **School Operations:** Oversee all aspects of school operations, including budgeting, facilities management, and compliance with state and diocesan guidelines. Ensure the safety and well-being of students, faculty, and staff.
- **Professional Development:** Promote continuous professional growth for faculty and staff through ongoing training, evaluations, and collaboration to ensure high-quality instruction.
- **Communication:** Serve as the chief communicator of the school, fostering transparency and maintaining positive relationships with all stakeholders. Ensure effective communication within the school community, including regular updates to parents, faculty, and the Diocese.

Hiring organization

Saint John Vianney

Job Location

Gallatin, TN

Date posted

March 26, 2026

Valid through

31.07.2026

Interested candidates should submit a resume, cover letter, and three professional references on [Paylocity by clicking here](#). In the cover letter, please detail your experience and qualifications for this leadership role in a Catholic school setting.

Qualifications

- Practicing Catholic with a deep understanding of Catholic education and a commitment to upholding the entirety of the teachings of the Church.
- Strong leadership qualities, namely driven by industry standard texts and programs like “The Advantage,” “Working Genius,” and “Extreme Ownership.” Experience in school administration, particularly within a Catholic school context.
- Minimum of 3 years of experience in a leadership role with demonstrated success in managing responsibilities.
- Master’s degree (or higher) in Educational Leadership, Administration, Marketing, Public Relations, Finance, or a related field
- Proven ability to develop and manage budgets, fundraising efforts, and school growth initiatives. Financial literacy is essential.
- Strong interpersonal and communication skills, with the ability to inspire and collaborate with the entire variety of stakeholders.
- Must be able to work with administrative team as a collaborator, consult and offer feedback on ideas and execution of plans, assist with the implementation of such plans.
- Experience in creating and maintaining a positive school culture, focused on student success and faculty development.

Additional Attributes

- Entrepreneurial spirit with a proactive approach to problem-solving.
- Visionary mindset with the ability to create and implement a compelling long-term strategy for the school.
- Ability to foster a collaborative, faith-centered, disciplined, and friendly school environment.
- Experience working in partnership with diocesan offices, parish leadership, and community stakeholders.

How to Apply

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